**Opening Matters**

* + 1. Serenity Prayer
    2. Check-Ins/Sobriety Statements
    3. Readings
       - [**Twelve Concepts**](https://slaafws.org/download/core-files/The_Twelve_Concepts_of_SLAA.pdf) - (Non-Chair Member with most seniority) – Steve B.
       - [**Twelve Traditions**](https://slaafws.org/download/core-files/The_Twelve_Traditions_of_SLAA.pdf)- (Member next most seniority on the BOT) – Susan G.
       - Sex and Love Addicts Anonymous is a Twelve Step, Twelve Tradition oriented fellowship based on the model pioneered by Alcoholics Anonymous. The only qualification for S.L.A.A. membership is a desire to stop living out a pattern of sex and love addiction. S.L.A.A. is supported entirely through contributions of its membership, and is free to all who need it. The BOT is a business meeting. We are the business arm of our recovery organization. Respecting the Second Tradition, we need to put individual feelings aside when we work for the BOT and focus on what serves the Fellowship best. This is a job. We are trusted servants. We abuse that trust when we do not act professionally in discharging the business of the Fellowship. – Rich K.

1. **Present:** Bob G., Steve B., Susan G., Rich K., Earl D., Nancy G., Ashly B., David F. **Absent:** None
2. **Assign roles**
   1. Facilitator – Bob G.
   2. Record Keeper – Steve B.
   3. Timekeeper – Rich
   4. Spiritual Reminder - All
3. **Announcements**
   1. None
4. **Approval of Agenda** 
   * + - *Approved by Consensus*.
5. **Approval of Minutes** 
   1. F2F Minutes
      * + We will leave up to give everyone time to review/make changes in DropBox for approval next month.
   2. Minutes from 9 November 2017 Regular Meeting
      * + **Motion** to Approve Earl/Ashly *Approved 8-0-0*
6. **Monthly Action Items**
   1. Steve to forward approved minutes to Beth for the website – Done
7. **Routine Reports**
   1. Report on Suggestions to the Board
      1. None
   2. Executive Director’s Report
      * + Comment: I would like to see trends, i.e., comparisons over time for sales.
        + Comment: strikes me how consistently our text sells in eBook format.
   3. Board Committee Chair Reports
      1. **Development** – Report given by Rich K.
         * Q: One member has been approached about Board Service? A: An application has been submitted and we are setting up an oral interview. We will forward name after BDC approves.
         * Comment: All board members can help us recruit new BOT members.
      2. **Finance** – Report given by Rich K.
      3. **HR/Personnel** – Report given by Nancy G.
         * Comment: Might want to add ability to adopt to changing supervision by Board Members to ED Job Description.
      4. **Outreach** – Report given by Susan G.
         * Q: Are November Meeting Minutes available? A: Will put in DropBox
         * Q: Are you working on Chapter 4 Companion and Healthy Relationships Pamphlet at the same time? A: CHRC was still looking at some concerns over the Draft; we have their input now.
         * Q: Bus bench add tabled? A: Still a project, just behind other priorities.
         * Q: Will edits to Healthy Relationships modifications likely be over 25%? A: Unlikely.
      5. **Programs and Memberships** – Report given by Ashly B.
         * Q: Is I.B. still a member of the Committee? A: He has not attended last two meetings. We will need another member if this continues.
         * Q: Have January Minutes been approved? A: No, will wait in the future for approval before posting.
         * Comment: On the issue of sobriety requirement for ABM Subcommittee, a number of committees looking at sobriety requirements -- our Intergroup is looking at it for Delegates.
         * There is a suggestion of 6 months in the Conference Service Manual for delegates.
         * ABC/M Subcommittee
      6. **Fellowship Self-Supporting** – Report given by Earl D.
         * Q: What data and metrics should you be monitoring? A: Now the question is what we can capture: location, past giving, and try to build some tables.
         * Q: What item was moved from BPMC to this committee? A:The cash register donation policy – a donation link when you check out.
         * Where does the policy stand? Hard to say, effectively only two members and working through priorities, starting with cash register policy.
         * Needs more members – keep an eye out for candidates.
   4. Board Liaison Reports
      1. Steve B. – **CLC, CBC, CHIC**
         * Comment: Since CLC chair is not showing up – Would be concerned to approve paying to send the Chair to the ABM.
         * Comment: Concerning that Chair not present as much. Would like to see more stability.
         * Comment: I don’t know we can veto the Literature Committee Decision on who they send to ABM.
      2. Susan G. – **CJC, CAC, CMRC**
         * Q: CMRC still meeting at all? The one person who I emailed is not chairing as of now. She asked if maybe they could meet less than once a month.
         * Q: Any suggestions re: less frequent meetings?
           + It’s better than no meetings.
           + Any activity is better than none.
           + But shouldn’t be based upon the needs of one individual.
           + Want to reiterate each committee is autonomous.
           + Maybe too many committees for the number of active conference members in my estimation, but that is not our area of influence
      3. Bob G – CCC Report given by Rich K.
      4. Rich K. – **CFC, CCC**
         * Q: What is the reference to a Bookmark? A: Don’t know where it will go – an idea to try and increase contributions. Talking about a real book mark.
         * On CCC: What about the Draft Literature? A: They decided based upon ARS recommendation that it be sent by separate email rather than posted to the website.
         * The Meditation Book ready for a motion – too big – will need to figure out how to do electronically.
      5. Earl D. – **CICC, CPIC, CDC**
         * Q: Is this a whole new diversity statement? A: I’m not sure.
         * Q: Does it include language about alternative (non-monogamous) lifestyles? A: Yes, Indirectly through inclusivity wording.
         * Q: CPIC discussed a Wikipedia page? Yes, we should look at it in more detail.
      6. Nancy G – **CSC & CSpC**
         * Q: How are they handling sponsorship requests? A: They don’t supply sponsors, they send letter with suggestions on how to find sponsors.
         * Comment: We use lowercase p, the CSM uses an uppercase in CSpC.
      7. Ashly B. – **CHRC, CSTCC**
         * Comment: MJB has been very easy to work with—candidate for more service perhaps?
         * Q: Have all HR Pamphlet issues with CHRC been resolved? A: Yes.
      8. David F. – **CTIOC** (No Meeting)
         * Vice chair resigned, and a person has put himself forward which may require change in time and day.
         * Chair tries to pull in as a co-member and is having him report on Polish situation, there is a person in Poland who has agreed to be FWS contact and might serve as a member of the Committee.
         * Excited to see a member from Asia getting involved – an area for growth.
8. **Business**
   1. Elevated Priority
      1. Approval of Membership in ABM Subcommittee
         * **Motion** to Approve Ron G. Rich/Earl 5-2-1
           + Minority opinion received
         * Revote: Approved 5-2-1 **Action Item: Ashley send Ron invitation to the Group**
      2. Review and Approval of Audit Review and Tax Return (17-09 Draft Financial Statements, 17-09 Draft Tax Return, 2017 Client Representation Letter)
         * Reports says they found nothing. From the audit and current report.
         * Reviewed by Treasurer – We need to sign a client representation letter – standard document
         * Q: Modified cash basis – Don’t say it is not GAAP like old reviews and audits? A: They don’t say it is GAAP.
         * Q: Decrease in unrestricted net assets? A: That reflects our loss for the year – ABM expenses a big factor.
         * Q: Why not an audit? A: At ABM Meetings we voted to have a review this year. Cost of Review was $ 5,000 inclusive of Tax Returns/ Compilations, it is helpful to provide any assurances and since we take contributions, accountants suggest at least a review. Provides membership with some level of comfort.
         * Comment: In the interest of being transparent we need to have an official vote on further reviews. A: Should go to BFC for recommendation. Request that it be placed upon the Agenda.
         * Q: Representation letter goes on our letterhead and we sign it? A: Right.
         * This does give a sense of security. Good use of money.
         * **Motion** to approve Review and Authorize the signing of the Client Representation Letter**.** Steve/Earl *Approved 8-0-0* **Action Item: Rich/Bob will get signed and submitted.**
         * **Action Item: Bob will add to Agenda whether to require at least reviews each year**.
         * **Tax Return:**
           + Will be done before extension due date if approved.
           + Return reviewed
           + Efiling the Return – Bob signs an authorization
           + Comment: Jack resigned before the beginning of the year – effective 9/24/16.
         * Page four income is correct – reflects just conference income.
         * Need to Drop Ashley’s hyphenated name and Drop Jack.
         * **Motion** to approve with above two changes and allow Bob to sign the 8879 Rich/Steve *Approved: 7-0-0* **Action Item: Rich to contact with changes and bob sign after changes made.**
      3. 2018 CSM as approved by the CCC and for our final review **– Tabled**
      4. 2018 ABC/M Forms as approved by CCC **– Tabled**
      5. ABC/M 1st Agenda – Do we want to make any comment at this time? **– Tabled**
   2. Normal Priority
      1. BFC Donation Policy (Draft Contribution Policy with logo)
         * **Motion** to approve: Earl/David *Approved 8-0-0* **Action Item: Rich will put in approval dates and get to Pam.**
      2. Recommendation from BDC re: By-law change – **Tabled**
      3. Discussion of CTC Translation guideline.
         * **Action Item: David to see if we can get a redlined copy with changes; Bob will move up in priority**
      4. Member request re: forming a Technology Committee (SLAA BOT - Technology Committee - Preliminary Proposal **– Tabled**
      5. BPMC request for clarification of sobriety requirements **– Tabled**
      6. ED Job Description (ED Job Description CLD final) **– Tabled**
      7. Procedure on filling job vacancies **– Tabled**
9. **Adjournment**

Check-outs (turn off recording)

Closing Prayer:

Higher Power, make me worthy to serve You through this Fellowship and the Twelve Steps and Twelve Traditions. Help me to be generous with my time and effort, to give without counting the cost, to give back wholly for what I have so freely received without looking for any reward, other than that of knowing I have done your will. Through my service, may I give hope and peace to those who still suffer. – (David F.)

Meeting Schedule for Conference year 2017-2018

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| --- | --- | --- |
| ~~9 Sep 2017 – Regular~~ | ~~14 Oct 2017 – Interim~~ | ~~11 Nov 2017 – Regular~~ |
| ~~9 Dec 2017 – Interim~~ | ~~13 Jan 2018 – Regular~~ | **10 Feb 2018 – Interim** |
| 10 Mar 2018 – Regular | 14 Apr 2018 – Interim | 12 May 2018 – Regular |
| 9 Jun 2018 – Interim | 14 Jul 2018 – Regular | F2F – TBD |